


RECORD OF EXECUTIVE DECISION

Date	Decision Maker	Decision	Reason(s) for Decision	Alternative Options Considered	Conflicts of Interest Declared <small>(and Dispensations granted by the Monitoring Officer)</small>	Consultation with relevant Ward Member(s) Yes/No	Subject to Call-in? Yes/No
09 th April 2021	Cllr P Honeywood – Housing Portfolio Holder	<p>In accordance with the delegation approved at the Cabinet meeting on 26th June 2020, the Housing Portfolio holder has authority to make changes to the Financial Assistance Policy for Private Sector Housing.</p> <p>The decision is:</p> <ol style="list-style-type: none"> 1. To accept £975,025 of funding following a successful bid to the government Green Homes Grant Local Authority Delivery Scheme, Phase 1b. 2. To use that funding to offer insulation grants to owners of park homes in the district and accordingly add a section to the Financial Assistance Policy for Private Sector Housing to include the grant offer in the policy. 3. To enter into a 	A decision is required in order to accept the funding, amend the Financial Assistance Policy and to enter into a memorandum of understanding	None	None	No	Yes

		memorandum of understanding with Cornerstone, the contractor who will be offering to undertake the insulation works on behalf of the park home owners who are awarded a grant through the scheme.					
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URGENT DECISIONS ONLY (If non-urgent go to “Agreement to Decision” below):-			
GENERAL EXCEPTION APPLIES? (Rule 14 Access to Information Procedure Rules)	YES/NO	If yes, has at least 5 clear days notice been given to the Chairman of the relevant overview and scrutiny committee?	YES/NO
SPECIAL URGENCY APPLIES? (Rule 15 Access to Information Procedure Rules)	YES/NO	If yes, has the Chairman of the relevant overview and scrutiny committee’s consent been obtained?	YES/NO
EXEMPTION FROM CALL-IN APPLIES? (Rule 18i Overview and Scrutiny Procedure Rules)	YES/NO	If yes, has the Chairman of the relevant overview and scrutiny committee’s consent been obtained?	YES/NO
URGENT & OUTSIDE BUDGET OR POLICY FRAMEWORK? (Rule 6 Budget and Policy Framework Procedure Rules)	YES/NO	If yes, why is it not practical to convene a quorate meeting of full Council?	
		If yes, has the Chairman of the relevant overview and scrutiny committee’s consent been obtained?	YES/NO

AGREEMENT TO DECISION:-		
Signed:-  Decision Maker	Date:- 9 th April 2021	Delegated Power Reference (in Part 3 of the Constitution):-

**Original signed copy to be retained by Service.
Electronic copy to be sent to Ian Ford and Katie Sullivan (Committee Services) for publication.**